



DEPARTMENT OF ENGINEERING SCIENCE
COLLEGE OF ENGINEERING AND AGRO-INDUSTRIAL TECHNOLOGY
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS



DES-ILFAC Form 3 Chemical Reagent Request Form
version 1 - February 2024

CHEMICAL REAGENT REQUEST FORM

DATE: _____

TITLE OF ACTIVITY/EXPERIMENT/PROJECT/CLASS:		
CHEMICAL REAGENT REQUEST:		
QUANTITY	CHEMICAL REAGENT/DESCRIPTION	REMARKS (LAB TECHNICIAN/FIC)
REQUESTED BY:		RELEASED BY:
_____ Name and Signature of Representative		_____ Name and Signature of Laboratory Technician / Class FIC

Instructions:

1. Fill out the form. List down all necessary chemical reagent needed for the experiment. Make sure to bring the MSDS of the chemical reagents.
2. Leave the remarks blank for the lab technician to check.
3. Prepare for appropriate container/s and approach the lab technician or the class FIC for the release of the reagents.
4. After each experiment, make sure to properly label and/or dispose the chemical reagents. Improperly disposal will cause class demerit or laboratory suspension.
5. Please take note that in case of incident, make to immediately notify the class FIC and the lab technician.



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